

CONSTITUTION

TRUMBULL COUNTY LIVESTOCK SALE COMMITTEE

Article I: Name

Section 1. The name of this organization shall be the Trumbull County Livestock Sale Committee.

Article II: Purpose

- Section 1. To conduct and promote the sale of the Jr. Fair livestock at the Trumbull County Fair.
- Section 2. To be concerned and involved in all aspects of the livestock sale.
- Section 3. To assist in governing other livestock education activities.
- Section 4. To make recommendations to the County Extension Staff and to assist the agents in developing and evaluation of the county market animal program.
- Section 5. To inform advisors, members, and parents of the current and long range programs of the committee.
- Section 6. To coordinate sale activities with the Trumbull County Jr and Sr Fairboards.
- Section 7. **Clarification of Purpose-** To provide the opportunity for Junior Fair members to participate in the livestock sale under adult supervision; encourage participation and sharing of information with support agencies such as, but not limited to, Extension, Sr. Fairboard, Jr. Fairboard, FFA; improving the skills and knowledge of the Junior Fair member. In addition, the Livestock Sale Committee provides to the buyers, quality assurance of the Junior Fair livestock through the establishment of rules and regulations. These guidelines will set the standards for youth members to meet in order to qualify their animals for the sale. We will follow the Ohio Administrative Code set forth by the Ohio Department of Agriculture.

Article III: Responsibilities

- Section 1. Conduct a “professional” livestock sale.
- Section 2. Secure licensed auctioneers.
- Section 3. The Livestock Sale Committee shall provide for the collection of sale monies, the balancing of accounts, and the transfer of funds for disbursement.
- Section 4. Provide adequate manpower for the sale.
- Section 5. Determine order of the sale.
- Section 6. The committee shall assist the Sr. Fairboard with the disbursement of animals.
- Section 7. Maintain accurate records of monies related to this committee.
- Section 8. Liability of the committee ends at the time the animal or animals are placed on the haulers or processor’s vehicle to leave the fairgrounds.
- Section 9. For Junior Member to receive a Junior Fair Livestock check they must provide Trumbull County Livestock Sale Committee with the following: an addressed and stamped buyer thank you letter per **each buyer** including each “add-on” buyer.

Article IV: Finance

- Section 1. The Livestock Sale Committee shall develop a proposed budget prior to the **February meeting** of the current year.
- Section 2. Monies will be deposited in a checking and/or savings account maintained at a financial institution approved by the committee.
- Section 3. Any two (2) officers of the committee **except for the vice president** will sign checks.
- Section 4. An audit committee consisting of the vice president and two (2) voting representatives (not officers) shall report at the January meeting.
- Section 5. All Junior Fair members entering market animals may be assessed a sur-charge, either on a “per head” basis and or a percentage of the selling price of all animals sold. This revenue will be used to cover sale and promotion expenses.
- Section 6. Sale Office invoice policy:
- a. Invoice arrangements must be made prior to the Sale Day.
 - b. Invoiced parties to consist of:
 - I. Corporations, LLC, Partnerships
 - II. Persons with a letter of credit from an approved banking institution.
 - c. All invoiced parties must be approved by the Livestock Sale committee and or its executive board prior to the sale day.

Article V: Membership and Representation

- Section 1. Said committee will be representative of the interest of all 4-H market project areas
- Section 2. Clubs or chapters will have voting rights only if they have a minimum of five (5) market projects
- Section 3. Each club or chapter shall have three (3) votes
- Section 4. The primary voting representatives should consist of a club or chapter advisor and a 4-H member. The remaining voting representatives and alternates will be selected from the club or chapter.
- Section 5. A voting representative and alternate form will be mailed to the club or chapter. Three (3) primary voting representatives and two (2) alternates will be listed with names printed and signed. The primary or head advisor will also sign and date the form. The form must be returned to the Livestock Sale Committee on or before the October meeting of each year.
- Section 6. If a club or chapter does not submit a voting representative form to the Livestock Sale Committee by the due date. That club or chapter will not have voting rights from October of the current year until October of the following year.
- Section 7. A voting representative or alternate can only have one vote.
- Section 8. One qualified market species representative delegated to the Executive Committee for emergency meetings.
- Section 9. No proxy will be allowed

Section 10. All Trumbull County Fair Board Directors are ex-officio members of said committee and have no voting rights. Unless they are the voting representative for their club or chapter.

Article VI: Officers

- Section 1. The officers shall be president, vice president, secretary, and treasure. They shall be elected by ballot at the first meeting of each year. **Nominees of legal age** will be taken from the floor at the time of elections from eligible voters.
- a. The **president** shall preside at all meetings of the committee and perform all other duties as provided in this constitution.
 - b. The **vice president** shall assist the president and preside for him/her in case his/her absence, and will also serve as Chairman of the Audit Committee.
 - c. The **secretary** shall keep record of all proceedings of the committee, shall as act a correspondent in matters pertaining to the business of the committee, and shall at each meeting keep an accurate record of of the voting representatives of each club and/or chapter.
 - d. The **treasurer** shall keep all financial records; receive, deposit, and disperse all monies as approved by the committee. Organize sale office staff and records.
- Section 2. The term of office will be one (1) year.
- Section 3. A majority vote of eligible voters in attendance shall constitute an election.
- Section 4. Officers may succeed themselves.
- Section 5. Offices may be co-chaired.
- Section 6. A member of the Trumbull County Agricultural Society (Senior Fairboard), appointed by the Society will serve as ex-officio and provide liaison between the committee and the Fairboard.
- Section 7. A member of the Jr. Fairboard, appointed by the Jr. Fairboard, will provide liaison between the committee and the Jr. Fairboard.
- Section 8. An Extension agent will serve as ex-officio to provide liaison between the O.S.U. Extension and the committee.

Article VII: Procedures

- Section 1. Robert's Rules of Order will be used on an informal basis to conduct meetings.
- Section 2. The Sr. Fairboard or their designee has the power to approve or disapprove of any project, Jr. Fair Club, Jr. Fair advisor, Jr. Fair activity, or other organized youth group on a local or county basis.
- Section 3. When an amendment to this Constitution is proposed, the members must be notified at least one (1) meeting prior to the meeting concerning the said proposal. The proposed change must be approved by a 2/3 majority vote of eligible voters present in order to be enacted.

- Section 4. The Executive Committee (officers) role and function:
- a. The Executive shall consist of president, vice president, secretary, treasurer, (1) representative per market species with qualified voting rights, and any co-officers.
 - b. All members of the executive committee shall be immediately notified of any and all emergency meetings.
 - c. A majority vote of the executive committee shall be required prior to any “emergency” decision being acted upon.
 - d. Minutes will be required of all “emergency” meetings by the executive committee and will be submitted for approval at the next regular Livestock Sale Committee meeting.
- Section 5. Meetings shall be called at the discretion of the president and/or the Jr. Fair Coordinator. The following is a schedule for monthly meetings: September, October, November, January, February, March, April, May, and June, on the second Wednesday of the month at 7:00 PM.
- Section 6. The Livestock Sale Committee recognizes that from time to time Junior Fair livestock may not meet the standards set for eligibility to sell and have adopted the following:
- a. Disqualification of the animal from the sale will be determined by each individual specie committee (beef, lamb, hog, etc.) When it is necessary to disqualify an animal from the sale, the specie committee will give written notice of the disqualification and the reason why to the Junior Fair exhibitor and a copy sent to the Livestock Sale president.
 - b. The Junior Fair exhibitor may request an informal hearing before designees (representatives) of the Livestock Sale Committee, Junior Fairboard, Senior Fairboard, and OSU Extension, at which time he/she will be given the opportunity to challenge the reason(s) for the intended disqualification(s). The hearing may take place immediately. The president or vice-president of the Livestock Sale Committee shall call the Appeals Committee together.
 - c. The specie committee who ordered, caused, or requested the disqualification shall be present at the hearing
 - d. All decisions made by the Appeals Committee are final.
- Section 7. Members or officers of the Trumbull County Livestock Sale Committee shall not cause any fees, expenses, or rule changes to be incurred or bind the Trumbull County Livestock Sale Committee, except as expressly and specifically given prior approval by the Trumbull County Livestock Sale Committee.
- Section 8. Charity projects sold thru the Trumbull County Fair Livestock Sale:
- a. All charity projects must be preapproved by the Livestock Sale Committee by the June meeting of the current fair year.
 - b. Proceeds from the sale can only be used for:
 - I. Charity (i.e.hospitals, research organizations)
 - II. Hardship cases within the 4-H program

- c. 100% of all proceeds from the sale of the project must go to the charity organization excluding all state and federal programs.
 - I. Unless prior arrangements have been made and approved by the Livestock Sale Committee
- Section 9. All carcass projects must leave on their assigned trailers from the Trumbull County Fairgrounds to the authorized processor to be eligible to participate in the 4-H carcass program.
- Section 10. A vote must be taken on the following items by primary voting representatives.
 - 1. expenditures over \$1,500.00 for a single line item
 - 2. sale order
 - 3. sale fee
 - 4. number of animals sold thru the sale
- Section 11. Trumbull County Livestock Sale Committee will cover species scale maintenance/repair at the discretion of the Livestock Sale Committee.
- Section 12. There will be no resales of lots by the auctioneers during the livestock sale.
- Section 13. Buyer's will pay a "per lot processing fee for poultry" as follows:
 - a. \$25.00 per pen of chicken lot.
 - b. \$15.00 per turkey lot.
 - c. \$15.00 per duck lot.
 - d. \$15.00 per goose lot.
 - e. \$15.00 per rabbit lot.

Article VIII: Penalties

- Section 1. No person shall be allowed to exhibit in the Junior Fair who has been banned for disciplinary or other similar reason from any other county, independent or state fairs for a period commensurate with the ban.
- Section 2. All exhibitors must abide by the rules of the Jr. and Sr. Fairboard or will be asked to leave the grounds, forfeit any premiums or awards, and will be subject to further sanctions appropriate to the offending actions.
- Section 3. Tampering and or misrepresentation as to breeding, age, ownership, and other irregularity in showing will be considered fraud and deception. Any premiums, trophies, awards, or sale money won by such exhibitor will be withheld.
- Section 4. Any animal(s) that have been fitted in an unethical manner, or otherwise tampered with, shall be disqualified from fair exhibition along with the exhibitor(s) involved.
- Section 5. Should fraud or deception and proof of wrongdoing be discovered after the animal(s) have been shown, and prior to the sale, such animal(s) shall not be permitted to sell. The animals placing next in line at the show shall not move up unless a line of succession was named at the original show (i.e., a third, fourth, etc., was chosen). Should violation be discovered after the sale, all sale money shall be returned to the buyer, all premiums

and trophies will be forfeited, and the animals placing next in line shall not move up.

Section 6. Any and all rules provided by the state and adopted by the Sr. Fairboard will be subject to the penalties there in.

- Section 7.
- a. A maximum number of animals and/or lots or a combination of both that a 4-H member can sell thru the Trumbull County Livestock Sale is four (4).
 - b. The maximum number includes the Grand Champion, and the Reserve Grand Champion.
 - c. If more than the allowed four (4) animals and/or lots or a combination of both are sold thru the Trumbull County Livestock Sale, the animal and/or lot with the highest sale value will be assessed a 50% penalty.
 - d. This will be assessed from the 4-H members Trumbull County Livestock Sale Committee check before dispersement to the 4-H member.
 - e. The Trumbull County Livestock Sale Committee is not liable or responsible for tracking the number of animals and/or lots sold thru the Trumbull County Livestock Sale. This is the sole responsibility of the 4-H member and/or parent or guardian.

Article IX: Affirmative Action

Section 1. All programs and activities conducted by this committee do not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, gender, sexual orientation, pregnancy, protected veteran status, or any other bases under the law.

Article X: Revisions

Section 1. The preceding "Constitution of the Trumbull County Livestock Sale Committee" shall be reviewed and amendments proposed each calendar year prior to the November Meeting. Revisions to be voted on by eligible voting representatives at the November Meeting.

Revised and adopted November 8, 2023.

